

Enosburg Community Recreation Committee

Date: June 21, 2017

Attendees: Shawna Lovelette, Emma Hardy, Brielle King, Steve Wadsworth, Jenn Burns, Mary Tryhorne, Suzi Hull Parent & Amy Brewer

Guests: Stacy Carpenter

| Topic | Discussion | Action |
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| Welcome/Public Comment | <ul style="list-style-type: none"> Meeting called to order at 5:05pm. No public comment | <ul style="list-style-type: none"> |
| Minute Approval | <ul style="list-style-type: none"> Shawna motion to accept minutes, Brielle second. All in favor. Zero opposed | <ul style="list-style-type: none"> |
| Budget | <ul style="list-style-type: none"> Billie Jo forwarded the monthly financial update, but Amy was unable to print out for folks to review. We did review and have an understanding of money left to be spent for the next 6 months of the year. | <ul style="list-style-type: none"> Amy will email budget document to everyone (emailed 6/22/17) |
| Enosburg Rec Director Planning | <ul style="list-style-type: none"> Resumes due back Friday the 23rd. None to date received. Moving forward office hours and regular communication (e. Director's Report) with Select Board might be important in increasing fluidity between Selectboard and ECRC If resumes are received, Amy will forward out to everyone (minus Jen) for review. Jenn will submit a resume or a letter of intent | <ul style="list-style-type: none"> Shawna will email Billie Jo about permission to go forward with offering job to Jenn if no other resumes are received Jenn will submit a resume or a letter of intent to Billie Jo |
| Bylaws/member term review | <ul style="list-style-type: none"> Staggered proposal reviewed (copied below) Shawna moves to accept a three year term staggered based on the proposal presented. Steve seconds. All in favor, none opposed. | <ul style="list-style-type: none"> Amy will make adjustments to Bylaws and submit to Billie Jo for review by Selectboard |

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| <p>Program Planning</p> | <ul style="list-style-type: none"> • Swimming – we will promote lessons on Facebook and let folks know. It is currently on calendar. • Community Garden – If it is going to be a community garden, they might need some additional support. Gardeners are currently happy gardening. Kim and Pierre are coordinating for now. As it stands now, folks register for a plot and pay \$25 for 10x10 or \$35 for 10x20 • Soccer – school will continue to do school age kiddos – but Randy said we could partner with him this fall. Short siding field could provide small kiddos a chance to play in addition to learning skills • Harvest fest run? • Late August camp???? Half day camp? Using a Vacation Bible School as a model (timing). Does 4 Winds have anything in place we can use? Fish & Wildlife offers training. • Schedule a year-long or months ahead very soon. • July 25th Local Motion will have Safe Family Biking workshop – 5 or so just to end before band concert! Promote through LEAPS program among other places. Is there any obstacle to coordinating local motion effort with great outdoors store? • Local Motion could do bike curriculum in August too • Rise Show Up events – July 13 Zumba with Jan (Stacy has passes for 1 free show if anyone wants) • Show ups – yoga in park with Mary July 20, 27, and August 3rd • RiseVT fall show-ups are up for suggestions – even cooking classes or other healthy workshops that could be offered (canning, pickles, jams, tomato sauce, freezing) • Sept 17th is Harvest Fest - Have a survey about rec at harvest fest. Could we also send out the survey with the forms to fill out with school • | <ul style="list-style-type: none"> • Talk about community garden at next meeting (Amy) • Bring year long programming calendar discussion for next month(Amy) • Mary will post Enosburg show ups on our calendar. • Stacy will share show up events with ECRC so we can share • Everyone should share everything on fb • Amy to email Suzi to change address on harvest fest mailing (emailed 6/22/17) • Amy Dust off brochure and examine whether we need to update and reprint • Amy will fill out harvest fest form • Mary will send Amy previous survey we used at a previous Harvest Fest |

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| <p>Rec Field Management</p> | <ul style="list-style-type: none"> • BJ doesn't manage field schedule. Mary has an Outlook calendar. • Can we tie a Google calendar to our website that we manage and is public? • Randy Swainbank and Stephanie Machia both requested field times. • Field protocol: is it first come first serve? Where do we draw line between school and others? Should there be a fee? • With the two requests we've received, there are conflicts on Tuesday nights at 6. • Should we ask current/previous users their input on field management. Maybe present draft protocol to them for their input. • Suzi motions that until a protocol is developed in the near future, we will operate on a first come first serve basis. Emma seconds. All in favor. • | <ul style="list-style-type: none"> • Amy add protocol for field requests and field usage at a later agenda, will put on website and communicate with current/previous users. Also need to discuss timing of preseason school works and recreation use. • Shawna will follow up with Stephanie and Randy about conflicts and inquire as to whether she wants to change time or location. |
| <p>Other?</p> | <ul style="list-style-type: none"> • Signage for rec spaces (wayfinding signs)– Mary talked to Angie Wright (zoning) • EBI (Enosburg Business Initiative) also talking about signage. Next EBI meeting is tomorrow at 5:30pm at Emergency Services Building • Stay connected with MVRT, Northern Forest Canoe Trail, etc. • We can use the cold hollow bus for cheap • Iceland experience can help inform that just investing in activities for kids is important. What are they already doing and how can we make it safer? • Suzi will be emailing resignation letter. School board member Michael Howrigan offered to take her seat on ECRC. | <p>Suzi will connect with Amy regarding her official resignation and Michael Howrigan's contact info.</p> |

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| Next Steps | <p style="text-align: center;">We will meet 7/19 at 5:30pm, Enosburgh Emergency Services Building</p> | <ul style="list-style-type: none"> • |

ECRC: Member Term Staggering

On April 19th, we voted to change ECRC to a 5 member-board with 2 alternates. So, we need to edit bylaws to reflect that change.

Current language:

Section 4 4 Committee members terms shall be for 2 years. 3 Committee members terms shall be for 3 years. A Committee Member's term shall expire on March 1 of his/her expiring year of membership, except as provided in Article III, Section 5.

Proposed Change:

Section 4 Committee member terms shall be for **2** years. A committee Member's term shall expire on March 1st of his/her expiring year of membership, except as provided in Article III, Section 5. Members shall serve their terms beginning on March 1st of the year they are appointed. **Except that the first members appointed to the Board shall be appointed, two for a term of 2 years, three for a term of 3 years and two for a term of 4 years. There are no term limits.**

| Board became Municipal Board in December 2014 ORIGINAL TERM EXP. | | | Initial start date | Staggered expiration date (2 year term) | Staggered expiration date (3 year term) |
|--|------------------|---------------------------|--|---|---|
| 4 year | Brielle King | Community Member At Large | March 2017 | March 2019 | March 2020 |
| 2 year | Emma Hardy | SelectBoard rep | December 2014 (Polly Rico) January 2016 (Emma) | March 2018 | March 2019 |
| 3 year | Jenn Burns | Community Member At Large | December 2014 | March 2017 | March 2018 |
| 4 year | Shawna Lovelette | EBA Rep | December 2014 | March 2018 | March 2020 |

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|--------|------------------|---------------------|-------------------------|--------------------------------|------------|
| 3year | Steve Wadsworth | Village Trustee Rep | March 2017 | March 2019 | March 2020 |
| 3 year | Suzi Hull Parent | School Board Rep | December 2014 | March 2017 | March 2018 |
| 2 year | Vacant | School Rep | December 2014 (Brigham) | (Vacant) March 2016/March 2018 | March 2019 |

Language establishing the VT Tobacco Evaluation & Review Board:

The public members shall serve for three-year terms, beginning on July 1 of the year in which the appointment is made, except that the first members appointed by the Governor to the Board shall be appointed, two for a term of two years, one for a term of three years and one for a term of four years. Vacancies shall be filled in the same manner as the original appointment for the unexpired portion of the term vacated.