

## Enosburg Community Recreation Committee

**Date:** August 16, 2017

**Attendees:** Shawna Lovelette, Steve Wadsworth, Jenn Burns, & Amy Brewer

**Guests:** Wyatt (via phone)

Topic	Discussion	Action
<b>Welcome/Public Comment</b>	<ul style="list-style-type: none"> <li>Meeting called to order at 5:05 without quorum.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Minute Approval</b>	<ul style="list-style-type: none"> <li>No motion due to lack of quorum.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Financial Report</b>	<ul style="list-style-type: none"> <li>No financial update was available.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Welcome Jenn Burns – New Rec Director</b>	<p><b>Hiring Process:</b> Jenn is having a meeting with Billie Jo at 11am on Monday to review passwords, emails and all other protocol.</p> <ul style="list-style-type: none"> <li>Jenn will coordinate with Billie Jo to renew our subscription to the VT Recreation and Parks Association that day.</li> <li>Mary still has the ipad and will return it.</li> <li>Jenn will consider occasional non-Town Office hours at Library? Or Enosburg Emergency Services Building? To increase access to her for working parents.</li> <li>We still need a Treasurer and an understanding of how that might work in the interim. Shawna is happy to help in the interim.</li> </ul> <p><b>Filling Vacant Seats:</b> Have to go to Selectboard to fill Emma’s seat. Still interested in Ellen Stanley for community-member-at-large. Maybe Katherine Bennett?</p> <ul style="list-style-type: none"> <li>Reach out on FPF/FB for 1 community-members-at large, 1 school official and 1 Selectboard rep.</li> </ul>	<ul style="list-style-type: none"> <li><b>Amy</b> will connect with Billie Jo and Polly about a replacement for Emma Hardy</li> <li><b>Amy</b> will reach out on FB to recruit new members.</li> <li><b>Amy</b> will ask Billie Jo to see if Shawna can be an interim treasurer.</li> </ul>

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<p><b>Program Planning</b></p>	<p><b>Soccer:</b></p> <ul style="list-style-type: none"> <li>• Grizzly Graphics – logo shirt (front only) is \$5.25 a piece *(for 36). If we had something on the back, the price increases to \$7.25. There is a 2 week turnaround.</li> <li>• We should order balls for each child (not to send home with child)- 36 balls would be \$12/ball and they are in stock at Kevin Smiths.</li> <li>• Shawna has a schedule sketched out. There should be HS players available on Wednesdays to help Wyatt coach. On Saturdays, we may have to switch between boys and girls team helpers. During homecoming Saturday – rec kids maybe could scrimmage during halftime under the lights.</li> <li>• Registrations need to go out: email contacts from last time, FB and FPF, school/town website. Have registrations back by 1<sup>st</sup> day of school? Have them at back to school night on the 24<sup>th</sup> at 6-7. Let’s ask Michelle Lussier/Lisa Chaffee if we can have a table at that event.</li> <li>• Wyatt – can make just about any day work. Wednesdays seem to work best for HS help schedule. Saturday mornings might also work. Prek-k and 1-2 are our two groups. Would 2 helpers be the right number? Yes. Saturdays, short side scrimmages? Yes. Each session will be 45 min for younger kiddos, 1 hour for older kiddos. Check with Randy Swainbank.</li> <li>• Might need to get pinnies – ask Julie Snider.</li> <li>• 9/6 is first date – 10/14. 6 week program.</li> <li>• Get registration returned by august 30<sup>th</sup>.</li> <li>• Look into pre-school/playschool back to school night to see if we can have a table there.</li> </ul> <p><b>Movies in the park:</b></p> <ul style="list-style-type: none"> <li>• Thinking about borrowing the projector...let’s make sure it has everything we need. The purchase option was all included.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Jenn</b> will ask about how to order equipment covered by registration</li> <li>• <b>Jenn</b> will follow up with Lisa or Michelle about back to school night. For both elementary and preschool.</li> <li>• <b>Jenn</b> will ask Lisa about putting soccer registration info on electronic sign.</li> <li>• <b>Jenn</b> - Let Kevin Smith’s know what our order will be or at least that we will be placing an order</li> <li>• <b>Amy</b> will email Jenn template for registration. (emailed 8/17/17)</li> <li>• <b>Jenn</b> will work with Billie Jo to handle paperwork/needs (fingerprinting?) with Wyatt so he can get a stipend.</li> <li>• <b>Jenn</b> will be at first session or so to collect paperwork or whatever else from participants.</li> <li>• <b>Jenn</b> will shoot to have registration out on Monday.</li> <li>• <b>Jenn</b> will talk to Lisa about collecting forms.</li> <li>• <b>Shawna</b> will post on FPF.</li> <li>• <b>Jenn</b> will sign up for FPF.</li> </ul> <p><b>Amy</b> – email Deb Grennon about how they managed the Book it Run</p>

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	<ul style="list-style-type: none"> <li>EBA is bringing popcorn, we should advertise to bring your own water. Shawna announced at town band concert last night. Shawna has a DVD we can show and a player, a computer and a HDMI cord. All are options. Need a king sized white sheet and Jenn's husband will help us hang the sheet.</li> </ul> <p><b>Harvest Fest :</b></p> <ul style="list-style-type: none"> <li>Amy can be there to help set up, Shawn will be there to help set up table. Run – did bookmobile time it? signs on rail trail? Theme could be Cider Shuffle.</li> <li>Look through flash drive to see if survey is there for harvest fest.</li> <li>Ice rink – would it damage school ball fields to put ice rink there?</li> </ul>	<p>Amy and Shawna will check for Run announcement flyer</p> <p>Steve will investigate whether that is scientifically appropriate.</p>
<b>Rec Field Management System</b>	<ul style="list-style-type: none"> <li>Jenn could do it on a google calendar and be THE contact. Keep on outlook calendar?? Recommendation is that Jenn is the keeper of schedule.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Enosburg Business Initiative</b>	<ul style="list-style-type: none"> <li>Meeting on Monday (joint Selectboard/Trustee meeting) – guided by Greta Brunswick (NRPC). 2 grant options, 1 small, 1 large (Downtown Development Planning) grant. Voted to apply for larger grant. Due in October. Master plan to implement rec, downtown streetscape...</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Grant-Writing opportunities &amp; processes</b>	<ul style="list-style-type: none"> <li>Did not discuss</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Other?</b>	<ul style="list-style-type: none"> <li>EBA had a meeting yesterday and decided to reinstate a welcome to town reusable shopping bag and wants to put in E'burg resources...and the trifold that we created would be perfect. We'd need to update it, put Rec Director info on it and put Brownway Trail... more of a blurb about us...would RiseVT be able to support the revision of that resource?</li> <li>Butt litter clean up Tuesday the 22<sup>nd</sup> 10-12 at Dairy Center</li> </ul>	<ul style="list-style-type: none"> <li><b>If expense (balls) is covered by registration, do we still need permission by Selectboard?</b></li> </ul>

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Next Steps</b>	<p data-bbox="512 188 1417 269"><b>Strategic Planning Meeting Monday, August 21, 2017 at 4:30-6:30pm.</b></p> <p data-bbox="562 321 1417 451"><b>Next regular meeting: 9/20 at 5:00pm, Enosburgh Emergency Services Building (Amy will NOT be available to take notes.)</b></p>	<ul data-bbox="1444 326 1465 342" style="list-style-type: none"><li data-bbox="1444 326 1465 342">•</li></ul>