

Enosburg Community Recreation Committee

Date: December 15, 2015

Attendees: Shawna Lovelette, Suzy Hull Parent, Jenn Burns, Mary Tryhorne & Amy Brewer

Guests: Emma Hardy, Jillian, Laurel, Natalie, Adeline

Topic	Discussion	Action
<p>Welcome/Updates</p>	<ul style="list-style-type: none"> Mary's official work email is recdirector@enosburghvt.org Mary is using her home/laptop and it's working ok. Except she doesn't have Microsoft Office and therefore doesn't have Microsoft Publisher. Non-professional version is at Best Buy or online for cheap and it would be a reimbursable item. (Microsoft Office 365) 	<ul style="list-style-type: none"> Mary should look into purchasing a similar program to Microsoft Office 365 to have access to the programs she needs to create the materials she needs.
<p>Minute Approval</p>	<ul style="list-style-type: none"> Suzi motions to approve all outstanding minutes, Shawna seconds, all in favor 	<ul style="list-style-type: none">
<p>Program Updates</p> <ol style="list-style-type: none"> Basketball Ice rink Ski bus 	<ul style="list-style-type: none"> Basketball – EES sent out flyer in newsletter as an attachment last week. Lisa isn't worried about no returns yet, they'll come. It went out on FPF and FB too. Amy Gervais is still the coach. Saturday afternoons 12:30 – 2:30pm. There will be a couple of dates that varsity girls won't be able to help, Shawna will check in with JV girls to fill in. Starts January 9th. Lisa Chaffee will send it out to families again this week. Mary went to the Selectboard about the public ice rink idea – they were interested. Mary will go to the fire station to ask if someone there would be willing to help flood the space. We can do it here, or even in Maple Park or next to it – to the left of the church. Even at the Pomerleau site. Mary asked Jay Peak for a donation, but hasn't heard back yet. Is there lighting in Maple Park? Just street lights. We could consider renting a light for an event or something. Rink used to be a lot behind post office, but it's gone. Mary 	<ul style="list-style-type: none">

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	<p>should check with Lion's Club for volunteers to staff the project.</p> <ul style="list-style-type: none"> • Ski bus – Bus is expensive (Marshall Ploof) - \$50/hour. And they wait. If bus left at 8 and returned around 3, it would be \$300. If 30 people went, it would only be \$10/person. Jay Peak could potentially do shuttling, although it might be complicated. Waiting to hear back for price. They would be coming down from Montgomery. We could put it out on FB to gauge interest. Kelly Cota might have an idea... Work with bussing company to find out what we need to know, by when, and how many. 	<p>Mary will contact schools to gauge interest regarding a ski bus project and put it out on FB.</p> <p>Mary will contact Linda Cross (Swanton) to see how they do it.</p>
<p>Program Planning – a schedule or plan for a year out</p>	<ul style="list-style-type: none"> • Jan/Feb – Basketball • Spring – Gymnastics – we could re-time that if necessary to reduce conflict with spring/summer sports. Although we scheduled this initially to coincide with Julie Snyder's gymnastics course/use of equipment. • Fall – Soccer • Winter – ski, skate? • Swimming? Is there a local instructor and local pool we could investigate? Insurance might be tricky. Might be able to do an event policy. Where would it be? Afterschool program has access to a bus and takes kids to Lake Eden once a week. That model might work. • Missing? Zumba, Yoga, Tae Kwan Do (intro for adults or something – with Master Snyder) <p>Keeping in mind that we are half funded by the school, we need to make sure that at least 50% is youth focused. At this point we can easily state that 50% is aimed at school-aged kids.</p>	<p>Amy will send to Mary the original assessment of what programming is available.</p> <p>Mary will bring in a draft year-long programming schedule for next month's meeting</p> <p>We can revisit the swimming thing at a later date.</p>
<p>Decision Making Process</p>	<p>What decisions do we need to make and when/how?</p> <ul style="list-style-type: none"> • EBA – board votes if it is over \$100, if it's not, officer can make a decision • Selectboard said anything over \$500 had to go to them. We should ask them. • We should create an actual budget/draft to help guide this – break down by promo, equipment, coaches, salary, office supplies (paper, printer cartridges), professional 	<ul style="list-style-type: none"> • Amy – double check what we have to bring to Selectboard – It is \$500 as noted in our November 6th, 2013 minutes • Amy and Mary can meet to draft a budget • Mary will touch base with Chris for conference recommendations

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	<p>development, etc.</p> <ul style="list-style-type: none"> • That could then lead to an operating manual that we could build (check into this with peers at conference) • Guidance can be obtained via email and come to meeting with a vote • Would Chris Brigham have any conference recommendations? • What is the process for reimbursement? We should ask Billie Jo what the Town's process is. We could add that into our operating manual. • Check in with another similar rec department to see what their processes are? 	
Meeting Date/Time	<ul style="list-style-type: none"> • Different Tuesday of the month? Wednesdays? • DECIDED: 5:30pm, 3rd Wednesday of the month! 	January 20th, 5:30pm
Skateboard Park	<ul style="list-style-type: none"> • 	
Website Development	<ul style="list-style-type: none"> • GoDaddy (which Swanton uses) is \$6.99 a month. Online Registration could be there too. We can customize. We could also talk to Zack Scheffler to help us design if we wanted to. • We should make sure our calendar remains google since it is most commonly used one in our community. Does High school point to it? Do we have to do it event by event or just entire calendars? And what are the step by step instructions that we could then share with the other partners in town? 	<ul style="list-style-type: none"> • Shawna will email Zack Scheffler's email to Mary
Rec Director Development	<ul style="list-style-type: none"> • Conference is January 5th – 7th. Mary brought topics for us to check out. (Attitash, NH) Fund Raising/Development, Social Media... • Can Mary go? Shawna motioned, Suzi seconded – 	We will add this to the agenda in January to report out what she learned

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	unanimous yes	
Other	<p>Mission/Vision: The Enosburg Community Recreation Committee is working to increase communication and coordination of recreation opportunities and resources for all of Enosburg's residents.</p> <p>There is a file cabinet drawer that Mary can bring to the office.</p> <p>Emma Hardy is going to serve as the Town's Liaison.</p>	Amy will get in touch with Polly to let her know that Emma will serve as the liaison.
Next Steps	<p>3rd Wednesday of the month, 5:30pm (1/20/15), Enosburgh Emergency Services Building</p>	•