

Enosburg Community Recreation Committee



Date: December 27, 2017

Attendees: Shawna Lovelette, Jenn Burns, & Polly Rico, Mike by speaker phone

Guests: Amy Brewer, Sean Caio, Stacy Carpenter

Topic	Discussion	Action
Welcome/Public Comment	<ul style="list-style-type: none"> Meeting called to order at 5:09. 	<ul style="list-style-type: none">
Minute Approval	<p>Motion to approve November minutes (Shawna), Polly seconds. All in favor Follow up from minutes:</p> <ul style="list-style-type: none"> Polly called St. Albans, Berlin & Montpelier about outdoor ice rink logistics. Berlin said that maintenance is an undertaking. VLCT announced there would be a \$1000 increase in insurance. Berlin's rink is right next to municipal building. Amy called Williston (details not discussed at meeting, but added here for information): their insurance is covered in their existing policy through VLCT. They do have a sign that says "skate at own risk." Maintenance of ice is through organized volunteer effort. 	<ul style="list-style-type: none"> Add to October minutes to January meeting
Financial Report	<ul style="list-style-type: none"> Polly has one in email. There is about \$19,300 available to be carried over in 2018. School Board money will not going to be coming to ECRC again. Hoping to increase Town contribution to \$10,000 (from \$8000), but that has yet to be determined. 	
Enosburgh Business Initiative Update	<p>Grant to fund a Village Plan to revitalize downtown, economic development, and recreation is moving forward in collaboration with NRPC, RiseVT and the Enosburg Initiative. They have asked ECRC to sign a letter of support. A draft letter was reviewed. Shawna moves that ECRC sign letter of support. Polly seconds. All in favor. The Board gives Shawna permission to sign the letter on behalf of the board. (all in favor)</p>	<p>Amy will edit the letter with ECRC information and forward to Shawna for signature and to forward to Greta Brunswick ASAP.</p>

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Board Transition Needs	<ul style="list-style-type: none"> • Job description was reviewed and nearly ready to go. Add "...with scheduled office hours." Following 15 hours per week. • Office upstairs is ready to go. Desktop computer should be available there. Will Publisher be added to upstairs computer? Yes. That will be part of the deal. Billie Jo is looking into a "town laptop" to travel to meetings. • Email should be accessible offsite. <p>Sean Ciao, guest at tonight's meeting, is considering joining the ECRC as a community-member-at-large. He has recently moved to Enosburgh from Burlington and has Rec experience in multiple locations, including Tampa, FL. ECRC welcomed Sean and explained the process is to write a paragraph letting the ECRC know why he might be interested in Rec in Enosburgh. The Board votes and then Selectboard has final approval.</p> <p>Board Members – are our designations in the bylaws too restrictive? It's possible that we're at a spot where we can let go of our designated seat. Maybe we could be just community member based? It's most important to have that tie to the Selectboard to have information flowing back and forth.</p>	<p>Amy will make edits and work with BJ to publish job promotion.</p> <p>Table discussion for board member designations for next time.</p>
Budgeting	<p>\$30,850</p> <ul style="list-style-type: none"> • See attached budget spreadsheet outline 	<ul style="list-style-type: none"> •
Election of Treasurer	<ul style="list-style-type: none"> • Polly moves to appoint Shawna, Jenn Seconds. All in favor. • Shawna will serve as Treasurer in 2018. 	<ul style="list-style-type: none"> •
Basketball	<ul style="list-style-type: none"> • Basketball coach. Still searching. Registration has not gone out. • We have space starting January 13th for 6 weeks. Prek-2nd grade. • Waiting to hear back from Michael Wolf. 	<ul style="list-style-type: none"> •
Other:	<ul style="list-style-type: none"> • Participant requested money back for soccer due to her son's inability to participate. Shawna moved to return funds. Polly seconded. All in favor. 	<ul style="list-style-type: none"> • Shawna will connect with Billie Jo to determine the process for returning the funds.

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Other?	<ul style="list-style-type: none"> • Grants: Wild & Scenic...River Community Grants. Grant is for up to \$5000. Application is due 2/2. Steve drafted the grant so far. In collaboration with Conservation Commission, Enosburg Initiative, and Great Outdoors – funding would be for canoes, PFD’s (personal flotation devices), and carts to transport. Insurance covered by waiver? Who would be the Fiscal Agent? • Sarah Downs was looking at another wayfinding effort for the river. And connects with the Better Connections Grant. • January 10th – 5:30-7pm. Regional Collaborative Recreation Meeting . Information sharing, shared calendar, needs and ideas assessment – rec and economic development, next steps, next meeting. Regional ideas being explored: “Triple Crown” (participate in 3 races; Dairy Run, Sap Run, Egg Run and you could be win the Triple Crown); a marathon on rail trail, and mountain biking opportunities) • January 4th is next Enosburg Initiative. • Shawna moves to adjourn/Polly seconds. All in favor. Meeting adjourned at 6:35pm 	<ul style="list-style-type: none"> • Add to January agenda for approval
Next Steps	<p>Due to scheduling conflicts, our next meeting is rescheduled for the 4th Wednesday of January 1/24 at 5:00pm, Enosburgh Emergency Services Building</p>	<ul style="list-style-type: none"> •

2018 ECRC Budget:

Item:	Expenses	Revenue
mowing	\$6,200	
staff	11700	
VRPA/volunteer database	\$200	
Basketball	\$1,000	\$1,250
Ice Rink	\$5,000	
Winter Programs such as: ski bus, snowshoes, open gym nights	\$1,250	\$1,250
Summer Programs such as: summer camp, food programming, hikes, bike rides, community garden, yoga	\$1,800	\$1,800
Events such as: Trunk or Treat, Family Movie Nights, Bike rodeo	\$500	
Runs (2 runs)	\$500	\$500
Soccer	\$1,000	\$1,100
Office Supplies	\$150	
Rec Conference	\$550	
publicity/advertising	\$500	
Scholarship fund	\$500	
Carryover		\$19,000
Infrastructure (fitness Trail, signage)	grant-funded as possible	
Town Budget Line Item		\$8,000
	\$30,850	32900